

MINUTES

MEETING: Inter Group		
DATE: 10/12/23	TIME: 14:15	DURATION: 30 mins
MINUTES TAKEN BY: Josh Bradley		

ATTENDEES: James Stevenson, Josh Bradley, Jack Hiles (PM G2)
APOLOGIES: Jayron Sandhu (PM G3)

TITLE: Contracts		
DISCUSSION:		
Contracts to be written by the SELLER Contract signing to be 14/12/23 Supervisor supposed to be there, need Stuart to give us them Due date set as 15/3/23		
ACTION ITEMS:	RESPONSIBILITY:	DEADLINE:
Contracts Written	Project Manager	14/12/23